

## **Coaches:**

Creston Community High School Speech Team is honored to welcome your presence and talent at the IHSSA Southwest District Large Group Contest in Creston on Saturday January 21, 2023!

Please check out the information on the Creston District Large Group website. <http://crestonspeechcontest.weebly.com/> The link to the contest website is also available on our school website and the IHSSA website.

### **The rules/nuts and bolts:**

- The high school office will serve as our headquarters and will be open at 7:00 A.M. Coaches need to check in at the office as soon as they arrive.
- Ratings will be posted OUTSIDE the Gym by the cafeteria.
- Contest centers will begin at 8:00 A.M.
- Please make schedules available for the parents of your students. Complete schedules with maps will be available for \$2 for spectators if interested.
- You must have your students at their centers early! Inform audience members who might be attending that centers sometimes run early and can't wait for a family member to arrive before starting.
- If there are problems with the schedule or questions, please email me at [lgranger@crestonschools.org](mailto:lgranger@crestonschools.org) I have a phone in my room (641) 782-2116 #2601, but I teach all day, so email is the best way to get ahold of me during and after school hours. Reach me after school and during contest via my cell at 641-424-2738.
- Additionally, a reminder that ALL special requests must be submitted to STACY HANSEN at the IHSSA State office by telephone 515-401-1834.

- **DROPS/CHANGES:** *New this year.* If you need to drop/add/change a title/drop a whole event, coaches must fill out the [CHANGE FORM](#). You may do this prior to contest or the day of contest via a computer in the office.
- Emergency Sub Procedure. If you must make an emergency student substitution due to illness, grades, or good conduct violation prior to contest, please contact Stacy Hansen at [stacy@ihssa.org](mailto:stacy@ihssa.org) or 515-401-1834. If an emergency sub is needed on the day of contest, discuss with Laura Granger.
- We will not allow you to pick up comment sheets until all ratings are posted. If you wish to leave before your ratings are posted, leave a self-addressed, heavily stamped envelope for me to send them on.
- Please remember your ballots. If you forget, extras will be available at the office for .25 cents.
- If you can't determine your school code, email me and I'll be happy to give it.
- Coaches should be with students and supervising. Please impress upon your students that this is a contest and not a sleepover or a party. The GYM will serve as one large "homeroom" for all schools. IHSSA rules state that radios and "boom boxes" are to be left at home. Tell kids to leave basketballs and whatnot at home too. Misbehavior will not be tolerated. Please help keep the halls QUIET and TIDY. Ultimately, we are all on the same "team"—the IHSSA Family. We must all work together.
- Weather related information will be available on radio station 101.3 KSIB [www.ksibradio.com](http://www.ksibradio.com) and TV station KCCI Channel 8 CBS [www.kcci.com](http://www.kcci.com) I won't make any weather-related decisions until 6:30 a.m. Please provide me with your cell phone number so I can alert coaches of any weather-related delays or contest changes. Delays will be the first step before postponement.
- Don't forget to evaluate your judges after contest via the [IHSSA website](#).

## **Technology**

- Each school **MUST** bring their **own equipment** to play Radio Broadcasting, Short Film, and TV News including their **own projector, device, and speakers** to show the Short Film and TV News. Be sure to have your students test the equipment and practice using it prior to contest. The contest site will have AV carts and a screen (TV & SF) to set up the equipment on prior to your performance time.
- Internet will not be provided during contest. So audio and video files won't be able to be accessed on Google Drive, YouTube, etc. via a computer. It is recommended to download files and have them accessible via a flash drive, a computer, and/or a phone. Have backups and test this out prior to contest!

## **Schedule:**

The completed schedule will be emailed to coaches before Jan. 20. It will also be posted online. Schedules with a map will be available at the contest for \$2.

## **Reader's Theatre:**

If you are in need of uniform chairs or risers, please email me ASAP.

## **Prop Weapons and Look-alike Alcohol/Tobacco**

- If you are using prop weapons, you must notify the contest manager prior to contest. The morning of the contest, the coach must bring the prop weapon to the office for safe keeping until needed for performance.
- If you are using look-alike alcohol or tobacco, you must notify the contest manager prior to contest. You must not use real substances or vaping devices. The coach should be the one handling the prop.

### **Bus Parking:**

- Buses should drop students off in the loading zone circular drive in front of the school. (This is the main entrance to the school on the South side.) If the circular drive is full, you can also drop students off alongside the auditorium sidewalk next to the south large parking lot.
- Then bus drivers should continue following the circular drive (Academic Ave.) north toward the football field and elementary/middle school building.
- Park in the **bus barn parking lots north of the bus barn, which is 1 block north of the high school** and south of the elementary/middle school building.
- If it is really cold that day, the bus barn parking lot has a few plugs for buses to plug into in order to keep warm. Please contact transportation director Austin Fariss 641-340-5972 if this is needed.
- There will be a bus drivers'/coaches' lounge near the high school office.
- School vans should park in the visitor parking lots surrounding the high school.
- Do **NOT** park **buses** in the FRONT, SOUTH, or NORTHEAST parking lots. There isn't a lot of visitor parking and there is limited street parking nearby. A parking map is on the contest website, please refer to this.
- For directions use our school address: 601 W. Townline, Creston, IA 50801

### **Getting around CCHS:**

Maps of Creston Community High School will NOT be posted on the web site. The school will be heavily "signed". Maps will be available for coaches in the office when they come to check in. Visitors can purchase a schedule with a map for \$2. We will also have ample volunteers with nametags throughout the school to provide directions/assistance.

### **Food:**

Please do not leave campus for eating. We depend on your \$\$\$ to make our contest profitable for our speech team. Without it, we (and probably no one else) cannot afford to host. We are offering great menu options for patrons. Food and beverages are only allowed in the CAFETERIA and GYM. Please help keep food and beverages out of the hallways and performance centers. Menu is posted on the website and we have a salad as a gluten-free option for sale.

### **Please remind parents of the following:**

- Donation boxes will be at all entrances. Suggested donations are \$3/person. This money goes to help our speech team.
- Please do NOT bring outside food to contest. Purchase food from our concessions since we depend on that revenue for fundraising.
- Photography and videos of performances are NOT allowed without the permission of the IHSSA STATE OFFICE.
- All cell phones and pagers must be turned off or on silent (NOT VIBRATE) while attending performances.
- Parents should arrive at least 15-30 minutes prior to a performance. The rooms often run ahead of schedule and cannot wait for spectators.
- Be respectful of the judges' ratings and refer questions or comments to the coach of their respective team. Parents should never speak with a judge.

*Please come into the office and introduce yourself and say, "Hello!" I'm looking forward to seeing you all at contest on Saturday, Jan. 21!*

**Laura Granger**

**Speech & Drama Educator Speech Coach**

**School: (641) 782-2116 #2601 Cell: (641) 425-2738**

**Email: lgranger@crestonschools.org**